

**CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SERVICE DISTRICT**

6065 Learning Lane
Indian River, Michigan 49749

Regular Meeting
November 7, 2018

Board President Dennis Budnick called the regular monthly meeting of the Cheboygan-Otsego-Presque Isle Educational Service District Board of Education to order at 7:00 p.m. The meeting began with those present reciting the Pledge of Allegiance.

Roll call: Present: Budnick, Pushman, Powers, Brewbaker, Huff, Hintz, and Bastian
Absent: None

There was one agenda item to be deleted to tonight's meeting: Under Unfinished and New Business the following item was deleted: 6A – Lease Agreement for Grant Funded Early Childhood Space.

Superintendent Huber shared one communication with the board members, which was a thank you note written by Bea Axford thanking the COP ESD board members and staff for their comfort and thoughtfulness during the recent loss of her husband Henry Axford.

Superintendent Huber asked each visitor present to introduce themselves. Those present were: Kimberly Blumke, Early Literacy Coach; Jennifer Prysok; Bonnie Bancroft, board meeting recorder; Amy Karsten, COP ESD Business Manager; and Mark Sandula and Philip Straley, Auditors from Straley, Lamp & Kraenzlein.

A motion was made by Pushman, supported by Powers, to accept the minutes from the October 11, 2018, regular meeting and the October 26/27 Board Workshop as presented. All ayes. Motion carried.

Sherry Huff presented the Treasurer's Report to the board members. She went over the cash reports on Special Education, General Education, Motor Vehicle, Unemployment and Bus Replacement Funds. A list of all expenditures is available to the Board for review at each meeting. A motion by Powers, supported by Pushman, to accept the Treasurer's Report and pay the warrants. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; Powers, yes; and Bastian; yes.

At this time Philip Straley and Mark Sandula, CPAs from Straley, Lamp & Kraenzlein Certified Public Accountants addressed the board. Each board member was given a copy of COP ESD's audited financial statements for the year ended June 30, 2018. Mr. Straley and Mr. Sandula went over the financial statements and complemented COP ESD on its financial reporting and compliance. They also discussed the new accounting standard called Governmental Accounting Standards Board (GASB 75). This new statewide accounting principle mandates that schools post-employment benefits such as pension and healthcare liabilities. A motion by Powers, seconded by Huff, to accept 2017-2018 financial statements as presented by Straley, Lamp,

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Krawnzlien. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; Powers, yes; and Bastian; yes.

There was no staff presentation at tonight's board meeting.

Under informational reports, Superintendent Huber informed the board members that there was a Superintendent Council meeting on Monday, November 5th with nine attending. They discussed MiSTEM and the Marshall Plan. Jeff Chism, COP ESD Technology Manager, spoke to the superintendents about Ransomware and showed them some hardware and software that is used to stop all the almost constant attacks from all over the world trying to hack into computer systems.

Under out of state/overnight travel, Superintendent Huber informed the board members that five Early Childhood staff members are asking approval to attend a Marschak Interaction Method and Theraplay training in California February 4-7, 2019. The five requesting approval are: Rebecca Hicks, Preschool Consultant; Bridget Hebert, Preschool Consultant; Amy Fullerton, Early Childhood Family Education Coach; Marsha Skop, Early Childhood Family Education Coach; and Kymberly Narayana, Early Intervention Coordinator. This method is recommended by Dr. Sloane. The group will not have any lodging charges as they will be staying in a family members home of one of the staff who will be going. Motion by Huff, seconded by Bastian, to approve the Early Childhood staff to travel to California February 4-7, 2019 to attend the Marschak Interaction Method and Theraplay training. All ayes. Motion carried.

Under unfinished and new business, Superintendent Huber informed the board members that interviews were held on Monday, November 5th to fill the Administrative Assistant position that will be opening up. Of those who applied and were interviewed, Jennifer Prysok was offered the position. Jennifer has worked at COP ESD for the past two months as a temporary employee, and has demonstrated the qualities for this position. A motion by Pushman, seconded by Bastian, to hire Jennifer Prysok at step 3 on the support pay scale, with the start date being Monday, November 12, 2018. All ayes. Motion carried.

Also under unfinished and new business, Superintendent Huber informed the board members that the December 13, 2018 Board of Education meeting will be held at the Rogers City High School library at 1033 West Huron Street in Rogers City. The meeting will be at 6:00 p.m. with the board members and significant others to have dinner approximately 7:15 at the Up North 23 Restaurant. A motion by Powers, seconded by Pushman, to approve this meeting place and time of meeting change. All ayes. Motion carried. This change in meeting place and time will be posted on the front door of the main COP ESD building and on the District's website.

Superintendent Huber provided each board member with copies of the NEOLA Volume 33. This is the first reading of the updates he briefly went over. Most of these changes are just adding

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definitions for clarity and have the same changes for the three levels: administration, professional and support. The second reading will be at the December 13th board meeting with formal policy adoption.

Under Superintendent's Report, Superintendent Huber spoke to the board members about the Cognitive Coaching Training, that finished up today, November 7th. This was an eight-day training for staff and administrators. Taryn Davis- Hanson, one of COP ESD's school social workers, is being trained to be a Cognitive Coaching Trainer. She co-presented with Carolyn McKanders from Thinking Collaborative. Cognitive Coaching teaches staff to help others think through issues in a step by step way.

Superintendent Huber updated the board members on the Strategic Plan. The next Leadership meeting will be December 20th and is planning to have the Strategic Plan ready for review and approval at the January 2019 board meeting.

Superintendent Huber informed the board members that Sarah McGlynn's MoCI classroom in Gaylord will have a Veterans Day event at Ellison Place on Friday, November 9, 2018 at 9:00 a.m. Also, the 3rd Annual Margaret Ormsbee Bowling Tournament will be held Sunday, November 11th at 1:00 p.m. at Sparetime Lanes in Cheboygan. All Proceeds are donated to Holly Crittenden's MoCI classroom located at Cheboygan High School.

Superintendent Huber informed the board members that phase two of the Marshall Plan Concept, the Talent Consortium Phase with 45 signatures of school superintendents from the upper peninsula south to East Tawas and business officials, was submitted October 26th. If this is approved, phase 3 will be the funding phase, and it will begin on November 13th.

Superintendent Huber informed the board members that he will be attending the Wolverine Community School's board of education meeting on November 12, 2018 at 6:00 p.m. and the Onaway School's Board meeting on November 13th at 7:00 p.m. He will also be attending the Gaylord Committee meeting on November 27 at noon. He still plans to attend a Mackinaw City Public Schools board of education meeting, which will probably be in December.

Superintendent Huber informed the board members that he is the official representative for MAISA Region 2 for the Technology Committee. Also, he is serving as a MASA Region 2 representative for the School Equity Caucus.

Superintendent Huber reminded the board members that he will be at the MASA Sustain Leadership Meeting in Lansing on Thursday of this week and then heading to Indianapolis on Friday. This MASA PD series was approved by the board back in July.

Superintendent Huber touched briefly on the upcoming Lame Duck period resulting from the

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mid-term election results. There may be changes coming and urged the board members to call legislators when things come up that are not good for schools.

Superintendent Huber reminded the board members to look for the COP Connect, the newsletter that is emailed every other Friday with the next one being sent out on November 16th.

Superintendent Huber mentioned that he will be forwarding information on the upcoming joint MASB/MASA meeting in Detroit in January and will report on this at the December board meeting.

Under Public Comments, Kimberly Blumke informed the board members that this is her third year working and COP ESD as an Early Literacy Coach, and she loves working for COP ESD commenting that it is a wonderful place to work.

Under Board Comments, Dennis Budnick and Sherry Huff spoke about some of the sessions they recently attended at the MASB Fall Conference, which was held November 1-4th at the Amway Grand Plaza in Grand Rapids.

Motion by Powers, seconded by Huff to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:36 p.m.

Cindy Pushman, Secretary