

**CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SERVICE DISTRICT**

6065 Learning Lane
Indian River, Michigan 49749

Regular Meeting
February 14,2019

President Budnick called the regular monthly meeting of the Cheboygan-Otsego-Presque Isle Educational Service District Board of Education to order at 7:00 p.m. The meeting began with those present reciting the Pledge of Allegiance.

Roll call: Present: Budnick, Hintz (arrived 7:07 p.m.), Bastian, Brewbaker, and Huff
Absent: Powers, Pushman

There were no agenda items to be added or deleted.

There were no communications to share with the board members.

The visitors acknowledged at the meeting included Jeff Chism, COPESD Technical Services Supervisor, Nicole Proctor, recording secretary,

A motion was made by Huff, supported by Bastian, to accept the minutes from the January 10, 2019 regular meeting as presented. All ayes. Motion carried.

Board Treasurer, Mrs. Huff, presented the Treasurer's Report to board members. She read aloud the cash reports on Special Education, General Education, Motor Vehicle, Unemployment and Bus Replacement Funds. A list of all expenditures is available to the Board for review at each meeting. Motion by Bastian, supported by Brewbaker, to accept the Treasurer's Report and pay the warrants. A roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; and Bastian; yes; All ayes. Motion carried.

Superintendent Huber introduced Jeff Chism, COPESD Technical Services Supervisor, following with a presentation overview of the financial expectation to keep building updates in line with a facility plan overview that included timelines for replacements, repairs of the roof, flooring updates, parking lot/lighting, entry way system within the main front building. The annual replacement cycle for the vehicle fleet, and technology department. Mr. Huber reminded the board this was not an action item only more of an administrative guideline. Mr. Chism also relayed updates on how the technology department monitors district student information systems. SolarWinds management software continually displays system downtime for technology updates. Allowing eyes and ears to find issues quickly assisting the technology department to stay ahead of any problems. Along with firewall protection sources through Pf sense monitoring the status of ransomware attacks, and GeoIP blocking. Mr. Chism also gave a rundown of the systems COPESD technology department monitors through eighteen districts consisting of Finance, Meal Magic, Moodle, storage maintaining, and filtering system of unwelcome website management.

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Under informational reports Superintendent Huber reported that the Superintendent Council meeting February 4, 2019 was cancelled due to the inclement weather. It was decided that they would convene a rescheduled meeting using zoom-web conferencing, with half the district superintendents attending on Wednesday, February 13, 2019. Each of the District's not in attendance followed up by phone the following day.

Superintendent Huber asked for prior approval for board member Don Bastian to attend the NASB Winter Conference. A motion by Brewbaker, supported by Huff, to approve Mr. Bastian's attendance to the NASB Winter Conference in Philadelphia March 29-April 1, 2019. Roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; Bastian; yes; All ayes. Motion carried.

Unfinished and New business, Mr. Huber addressed the board about the COP ESD Truancy Officer Position Posting Based on the Revised School Code Act of 1976 (see position posting part of board packet) and outlined the Truancy Referral process that was recently discussed and developed in conjunction with the Cheboygan Area Schools and reviewed by the Cheboygan County Prosecutor and Probate Judge. Local districts that have 1000 or more students are able to recruit and hire their own Attendance Officer if so desired. Motion by Huff to approve the Truancy officer posting supported by Don Bastian. Motion Carried. Roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; and Bastian; yes. All ayes. Motion carried. Discussion followed.

Jeff Chism presented the board with the carpet bid advertisement to request proposals for flooring installation of tile and carpeting. A listing of specs on the areas for flooring replacement were handed out to each board member for review. Discussion regarding carpet wearing out in areas due to age, and tracking. Timeframe to implement installation is the week of July 1st, through July 8th, 2019. Motion by Bastian and supported by Hintz. All Ayes Motion Carried

Superintendent Huber discussed the need to have electrical outlets in the floor based on training attendees needs. An agreement with Anthony Esson Architect to obtain services for the development of a plan drawing was presented for board review and consideration. The scope of the agreement includes the plan drawings and State Plan review to be used in a formal project bid yet this spring. Timeframes for this are planned for the last week of June 2019. Motion by Huff. Supported by Brewbaker. Motion carried. Roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; Bastian; yes; All ayes. Motion carried

Superintendent Huber relayed the 54d Contracted Position recommendations for Board for approval. Richard Marshall, Director of Instructional Services and Kayrn Rauch-Smock, Early Learning Services Coordinator held interviews and contracting through Thumb Educations Services to employ Morgan Hall, and Sandra Woodruff. Each position is part-time and defined

Regular Meeting 2/14/19 continued:

as 21 hours per week for the remainder of the Early On 54d grant cycle of 27 weeks, beginning February 1, 2019 to the end of September 30, 2019. A motion to approve as presented was made by Huff. Supported by Bastian. Roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; Bastian; yes; All ayes. Motion carried

Mr. Huber informed the Board that one candidate has come forward for the vacant Vanderbilt Board seat. Mr. Kent Strawderman could not make it to the meeting, however, an email he submitted expressing his interest in the position was read aloud. A Motion to appoint Mr. Strawderman as presented was made by Huff. Supported by Hintz. A roll call vote was taken: Hintz, yes; Budnick, yes; Brewbaker, yes; Huff, yes; Bastian; yes; All ayes. Motion carried. Mr. Huber noted that the oath of office is to be given to Mr. Strawderman at the next Vanderbilt district board meeting.

Review board policy – None.

Under Superintendent's Report:

Mr. Huber provided information to the board members on the 31N Mental Health Funding update. If each ISD submit a plan, dollars are to be distributed and used to increase Mental Health Services to general ed students on Medicaid in the amount of \$294,000. The ISD administrative amount would be \$8900.00. A tentative timeline was outlined but has yet to be finalized by the State. The local district requirement is to consists of a commitment to maintain mental health and 20% match of funds for one-time money.

Mr. Huber informed the board of The Consumers Energy and TheEcoDryer School Project Karen Smoots invented for students to stay warm and keep wet gloves and mittens for kids dry. TheGreenGlove Dryer consisting of PVC pipes to be place over heaters in the classroom will distributed to districts, 244 kits were received on January 15, 2019, for distribution to local and parochial districts.

An update was provided on the board member mileage overpayment from October 5, 2018, erroneously paid mileage again due to changes with a system software update. Peggy Bush informed Board Members in a letter the this was still being corrected in December, and that all board members will be paid mileage in January except Don Bastian who is still overpaid. By February all mileage payments will reflect corrections and be up to date.

A reminder by Mr. Huber that board elections are coming up for five board members. Mr. Huber informed Board members of their term cycles, and that the election would take place by law on June 3rd this year. Nominating petitions were made available and copies were given to each of the board members with upcoming terms and directions of due dates May 6, 2019, Mr. Huber offered to return packets to the County Clerk's office who oversees the election process. New term start on July 1, 2019.

Regular Meeting 2/14/19 continued:

Superintendent Huber informed the Board of the change in our legislative count day and forgiven time. Inclement weather accounted for an all-district closure on February 13, 2019. Therefore, the count day resumed the next day in session being February 14, 2019. Each district is given 6 at the start of the school year and can ask for three additional days. The state of emergency days needs legislative approval; districts may request additional forgiven time. Discussion followed.

Mr. Huber also reminded the Board of the upcoming COPESD Superintendent Workshop February 28, 2019 – March 1, 2019. Board members were informed by Mr. Huber of the upcoming PAC (Parent Advisory Committee) meeting, Amy and Mitch plan to attend alternating months. Due to inclement weather, Mr. Huber advised the board that the MASB Board Evaluation Training, originally scheduled on January 7th, has now been rescheduled to March 4th.

Superintendent Huber updated the Board Members on Governor Gretchen Whitmer's State of the State address and good things for education are to come. March 5, 2019 is the release of the Governor's Budget.

Mr. Huber informed the Board of this year's upcoming support staff negotiations start in March 2019. With the reminder that the Governor's budget is not expected to be complete until June 2019.

A motion by Bastain, supported by Brewbaker, to adjourn the regular scheduled board meeting to closed session for the purpose of the Superintendent Periodic Personnel Evaluation. All ayes. Motion carried at 8:04pm.

The COPESD regular scheduled meeting returned to open session at 8:30 p.m.

There were no public comments.

Under Board comments, Brewbaker remarked that she learned from her recent attendance at the MASB/MASA Joint Conference that the COPESD has a good Board, and good Administration in place.

Motion to adjourn the meeting was made by Huff, supported by Bastian. All ayes. Motion carried. Meeting adjourned at 8:35 p.m.

Cindy Pushman, Secretary