

**CHEBOYGAN-OTSEGO-PRESQUE ISLE
EDUCATIONAL SERVICE DISTRICT**

6065 Learning Lane
Indian River, Michigan 49749

Regular Meeting
August 9, 2018

Board President Dennis Budnick called the regular monthly meeting of the Cheboygan-Otsego-Presque Isle Educational Service District Board of Education to order at 7:00 p.m. A moment of silence was observed in memory of passing COP ESD Board Secretary Henry Axford. The meeting began with those present reciting the Pledge of Allegiance.

Roll call: Present: Budnick, Huff, Powers, Bastian
Absent: Brewbaker, Pushman

There were no items to be added/deleted to the agenda.

Under Communications, Superintendent Huber shared an update regarding the audit held by Straley Lamp Kraenzlein P.C. at COPESD, August 6th and 7th. They will report back in late September or early October with their feedback from the audit process.

The following visitors were recognized: Nicole Proctor, COP recording secretary.

The Board reviewed the minutes from the July 12, 2018 Regular Meeting. A motion to approve the minutes was made by Huff, supported by Bastian to accept the Regular meeting minutes as presented. A roll call vote was taken: Budnick, yes; Powers, yes; Huff, yes; Bastian, yes;. Motion carried. All ayes. Motion carried.

Board treasurer Sherry Huff presented the Treasurer's Report to the board members. She reviewed the cash reports on Special Education, General Education, Motor Vehicle, Unemployment and Bus Replacement Funds. A list of all expenditures is available to the Board for review at each meeting. A motion was made by Powers, supported by Bastian to accept the Treasurer's Report and pay the warrants. A roll call vote was taken: Budnick, yes; Powers, yes; Huff, yes; Bastian, yes; Motion carried.

There were no Staff Presentations.

Informational Reports Huber relayed that the Superintendent Council will be meeting Monday, August 13, 2018 and all district superintendents plan to attend. Topics to go over at the meeting include State Formative Assessment. MDE changes regarding Administration Certifications that are being required by September 1st and Firearms in Schools.

There were no Out of State /Overnight Travel requests.

Regular Meeting 08/09/18 continued:

Unfinished and New Business Superintendent Huber shared the updated information on the Classroom Calendar for our School staff, and Ancillary staff which outlines COP ESD Holiday, and school breaks. Noting upcoming Professional Development listed for the 2018-2019 school year. COPESD classrooms follow the district calendar that their classroom's are located in.

Superintendent Huber relayed COPESD Gaylord Paraprofessional Kelly Lieckfield's resignation to the Board. A motion by Powers, supported by Bastian, All Ayes. Motion Carried.

Superintendent Huber presented the Board with recommendations from Donna Jones, Director of Special Education, and Jeff Reinelt, Special Education Supervisor for Personnel Staff Hiring Recommendations to be approved by the board. The board moved to approve the following new staff hires:

Kari Bernard as Special Education Teacher- BA+45 step 6.

Amanda Jones as School Social Worker- MA +15 Step 5.

Emily Turner as Speech and Language Therapist- MA Step 2.

Shelby Flatt as Speech and Language Therapist- MA step 0.

Nicole Lompra as Student Engagement Paraprofessional- Step 11.

A motion by Powers, seconded by Huff to approve staff hiring recommendations. A roll call vote was taken: Powers, yes; Huff, yes; Bastian, yes; Budnick, yes. Motion carried.

Superintendent Huber reviewed with the Board the Letter of Agreement for board approval that creates a new payscale for the student engagement paraprofessional positions being added in the 2018-19 school year due to the demands of these specific position and the additional training requirements. Huber stated the proposed LOA has been reviewed and signed by the Paraprofessional Union President and upon board approval this scale will become an addendum to the current agreement. A motion was made by Bastian, supported by Huff, to approve the Paraprofessional Contract Letter of Agreement. A roll call vote was taken: Huff, yes; Bastian, yes; Budnick, All Ayes, Motion carried.

Superintendent Huber proceeded to inform the Board about the Eidex Agreement Contract enclosed in the Board Packets for Huber to sign on behalf of COP ESD. The Eidex Focus agreement will be an excellent financial tool for the purpose of financial planning and transparency for the COP ESD and 10 local districts.

Regular Meeting 08/09/18 continued:

Eidex will assist as a financial tool, and the ability to compare student demographics, and district data comparisons for consistency. After speaking with superintendents, this is a valuable work tool. The Eidex cost was approved as part of the budget and will assist in transparency reporting for all 10 local districts within the COPESD. The three-year agreement includes system upgrades, and additional insurances. Motion was made by Huff, supported by Powers. A roll call vote was taken: Bastian, yes; Budnick, yes; Powers, yes; Huff, yes; All Ayes. Motion carried.

Superintendent Huber explained the Tower Removal Bid Award to the Board for the removal of the Posen Area Community Schools Communication tower. Two bids were received from the formal bid posting. Huber defined the difference in bid amounts from J.RANCK and All Cell Communications has to do with the tower tear down process. Operations Manager Jeff Chism verified all certifications and insurance levels provided by All Cell Communications. Superintendent Huber consulted with Thrun Law firm to draft the projects contract to ensure the COP ESD and Posen School Districts are shielded from liability for this project. The tower is currently not being used and would require between \$60,000-\$80,000 in maintenance work if kept. Motion by Powers, supported by Bastian. A roll call vote was taken: Budnick, yes; Powers, yes; Huff, yes; Bastian, yes; All Ayes. Motion carried

There was no Board Policy for review.

Superintendents Report by Huber for August referred to the first full week of August being busy meeting new school year timelines, as staff work to organize the upcoming Professional Development Day on August 29th being held at the Gaylord E-Free Church, Board members were encouraged to attend.

Huber relayed as follow up from the Board's organizational meeting, a calendar events for reference including the MASB Conference being held November 1st through the 4th. The last day to register for the early registration rate is September 14, 2018. To make reservations Superintendent Huber encouraged the Board to attend and contact Bonnie to complete registration arrangements.

Northern Michigan University Educational Access Network Update, after seeking legal opinion the feedback was that, due to potential legal implications, it is not in the COP ESD's best interest to pursue at this time. Some discussion followed.

Staff presentations for 2018-2019 Input requests for suggestion on themes regarding our "why" for COPESD and topics to the Board for input. Budnick suggested doing a retreat for strategic planning and goal setting this Fall. Huber also informed the Board the first day of school is set for Tuesday, September 4, 2018.

There were no Public Comments.

Regular Meeting 08/09/18 continued:

Under Board Comments, Huff shared many memories over the years about COPESD's Board Secretary Henry Axford years of service together on the COP ESD's Board. The recent passing of Henry and memorial ideas discussed. Services for Henry will be held on Sunday, August 12, at 1:00 pm at the Charlton Township Hall across from the Johannesburg school campus. Jamie will follow up with Superintendent Makowski of the Johannesburg-Lewiston School District in regards to a plaque and living memorial tree to possibly be planted on their school grounds in Mr. Axford's honor due to his involvement and service as a board member at both Districts. Discussion followed.

A motion to adjourn the meeting was made by powers, supported by Bastian. All Ayes. Motion carried. Meeting adjourned at 7:55 p.m.

Board Secretary