

**CHEBOYGAN-OTSEGO-PRESQUE ISLE  
EDUCATIONAL SERVICE DISTRICT**

6065 Learning Lane  
Indian River, Michigan 49749

Regular Meeting  
September 13, 2018

Board President Dennis Budnick called the regular monthly meeting of the Cheboygan-Otsego-Presque Isle Educational Service District Board of Education to order at 7:00 p.m. The meeting began with those present reciting the Pledge of Allegiance.

Roll call: Present: Budnick, Pushman (arrived 7:12), Brewbaker, Huff, and Bastian  
Absent: Powers

There was one agenda item to be added to tonight's meeting: Under Unfinished and New Business the following item was added: 6D – Paraprofessional Staffing

Superintendent Huber shared one communication with the board members reminding them of the MASB Legislative Priority Session, which will be held October 25<sup>th</sup> at COP ESD from 7:00-8:30 p.m.

Superintendent Huber introduced Mitchell Hintz to the board members. Mr. Hintz has agreed to finish the term of the late Henry Axford to the Cheboygan-Otsego-Presque Isle Board of Education. Mr. Hintz, who is from Gaylord, spent a few minutes telling the Board about himself. A motion by Huff, seconded by Bastian to appoint Mitchell Hintz as a board member of Cheboygan-Otsego-Presque Isle Educational Service District. All ayes. Motion carried. Board President Budnick then preformed the Oath of Office swearing in Mr. Hintz.

The following visitors were present at this meeting: Richard Marshall, Director of Instructional Services; Kayrn Rauch-Smock, Early Learning Services Coordinator; Jeff Reinelt, Special Education Supervisor; Heather Kowalski, Math & Technology Consultant and REMC 3 Director; Jessica Szymoniak, Special Education Supervisor, Bonnie Bancroft, board meeting recorder; and the following new staff hires: Shelby Flatt; Emily Mort; Sydney Carlson; Amanda Jones; Casey Bernard; Kristi Williams (husband Wade Williams); Janelle Groya, and Nicole Lompra.

A motion was made by Huff, supported by Brewbaker, to accept the minutes from the August 9, 2018, regular meeting. All ayes. Motion carried.

Sherry Huff presented the Treasurer's Report to the board members. She went over the cash reports on Special Education, General Education, Motor Vehicle, Unemployment and Bus Replacement Funds. A list of all expenditures is available to the Board for review at each meeting. A motion by Bastian, supported by Brewbaker, to accept the Treasurer's Report and pay the warrants. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; and Bastian; yes.

Jeff Reinelt introduced each new hire to the board members as follows: Three new speech and language pathologists, Shelby Flatt, Presque Isle County; Emily Mort, Inland Lakes Schools; and

Regular Meeting 9/13/18 continued:

Sydney Carlson, Vanderbilt, Wolverine, Gaylord Middle School and COP classroom in Gaylord. Also, introduced was Amanda Jones, School Worker in Rogers City; Kari Bernard, Primary SCI Teacher in Gaylord; Kristi Williams, Student Engagement Consultant and Student Engagement Paraprofessionals Janelle Groya and Nicole Lompra. The board members also introduced themselves to the new COP ESD staff. Mr. Reinelt also informed the board members that a new occupational therapist, Ashley Pinkleman, just accepted the position. This makes COP ESD fully staffed.

Superintendent Huber informed the board members of some of the background of the Leadership Team, which is comprised of representative from across a number of staffing disciplines. The Leadership Team has been working together since last spring to determine how they wanted to go through the “Why” process and communication protocols. They did a book study on leadership called “Finding Your Why” and they involved ancillary staff what their motivation is and came up with a Wordle that led to the Why statement which reads: Engage learners in ways that foster growth and success. All involved—staff, administration, teachers—all who serve kids and families are learners. Heather Kowalski spoke to the group on the communication protocol, which strives to keep everyone in the loop with a common and shared message on what and why we are here. By all using Google calendar is one way keeping all connected. Also introduced was the COP Connect, which is a digital newsletter that goes out to all staff every payday Friday. The COP Connect has information on upcoming workshops, meetings, and informational videos. Staff are invited to contribute to COP Connect.

Under informational reports, Superintendent Huber informed the board members that there was a Superintendent Council meeting on Monday, September 10<sup>th</sup> with nine attending. They discussed the recent Common PD Day and discussed the 70 surveys that were filled out. They met Kristi Williams, Nicole Lompra and Janelle Groya, who are the newly hired Student Engagement staff. The trainer for Eidex was there, so the board members learned more about this informational tool that ties financial and assessment data together.

Under out of state/overnight travel, Superintendent Huber informed the board members that he will be attending the MASA meeting in Traverse City on September 19-21, 2018. Motion by Bastian, seconded by Huff, to approved Superintendent Huber’s overnight travel to Traverse City. All ayes. Motion carried.

Under unfinished and new business, Board president Budnick appointed Cindy Pushman as Secretary of the Cheboygan-Otsego-Presque Isle Education Board of Education, which she accepted.

Also under unfinished and new business, Superintendent Huber informed the board members of several resignations: Joy Schmeltzer, Speech Therapist, effective August 20, 2018; Aimee

Regular Meeting 9/14/18 continued:

Jazdyk, Occupational Therapist, effective August 29, 2018; and Bonnie Bancroft, Administrative Assistant, effective December 31, 2018. A motion by Bastian, seconded by Huff, to approve these staff resignations with thanks and regret. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; and Bastian, yes.

Also under unfinished and new business, Superintendent Huber asked for formal board approval to hire Speech Therapist Sydney Carlson. A motion by Huff, seconded by Pushman to approve the hiring of Sydney Carlson. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; and Bastian, yes.

Jeff Reinelt informed the board member that he just received word that the occupational therapist he interviewed for Otsego county has accepted the position. A motion by Pushman, seconded by Brewbaker, to hire Ashley Pinkelman to fill the occupational therapist position in Otsego county. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; and Bastian, yes.

Superintendent Huber informed the board members that Donna Jones, Director of Special Education, and he is also recommending the hiring of an additional paraprofessional in a MoCI classroom where additional support is needed by the current enrollment. Motion by Huff, seconded by Pushman, for approval to post internal/external for the hiring of one additional paraprofessional. A roll call vote was taken: Brewbaker, yes; Pushman, yes; Huff, yes; Hintz, yes; Budnick, yes; and Bastian, yes.

There was no new board policy to review at this meeting.

Under Superintendent's Report, Superintendent Huber spoke to the board members about the success of the recent August 29<sup>th</sup> ESD wide Professional Development Day, which was held at the Evangelical Church in Gaylord. He and Rich Marshall spoke to the board members about the great job COP staff did, even using some of their summer break to prepare. Direction for the topic for this day came from the local superintendents, which was trauma and how to pull kids in to want to learn. This day had a main speaker in the morning with a choice of breakouts in the afternoon. Participants were also given a free book. Rich Marshall went over the survey results with the board members.

Superintendent Huber informed the board members that the Marshall Plan/COP Talent Consortium meeting was held on Thursday, August 30<sup>th</sup> at COP ESD. Area business leaders and school leaders came together to discuss ways to connect the right talent to the right job. Superintendent Huber went over the key components of the Marshall Plan. He informed the board members that the initial proposal of funding is due Sept. 19<sup>th</sup>.

Regular Meeting 9/13/18 continued:

Superintendent Huber informed the board members that there are lots of changes at the State level with the upcoming elections. He will keep the board members informed of actual changes and direction, which will all depend on the outcome of the November election.

Superintendent Huber also spoke to the board members about their expressed interest in scheduling a Board Planning and Goal Setting workshop. Tentative dates for this discussed is for the evening of Friday, October 26 beginning with dinner and continued Saturday morning until noon. Rick Diebold is available to facilitate the sessions outlined. Mr. Huber asked the board members for input on a venue and to contact him by next week with any ideas and to confirm their availability in order to finalize plans.

Superintendent Huber reminded the board members of the MASB Fall Conference, which will be held November 1-4<sup>th</sup> at the Amway Grand Plaza in Grand Rapids. Currently, Huff and Budnick will be attending.

Superintendent Huber informed the board members that a memorial tree and stone with engraving will be placed at Johannesburg-Lewiston Area Schools in memory of Henry Axford, who was a long time board member at both Johannesburg-Lewiston Area Schools and COP ESD. Member Huff will be picking up the evergreen tree to be planted in the coming weeks at the JL school's campus. Once scheduled additional details will be shared for those interested in attending.

Superintendent Huber informed the board members about the tragic loss of Nickie Monusko, COP ESD Speech Therapist's son, who was killed over the past weekend in a traffic accident. Also, he informed the board members about Julie Kolly, COP ESD occupational therapist's husband who recently died unexpectedly.

There were no public comments at this meeting.

There were no board comments at this meeting.

Motion by Huff, seconded by Bastian to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:45 p.m.

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Cindy Pushman, Secretary