

# 2023-2024 Great Start Readiness Preschool

## Sliding Fee Tuition Scale

Annual Tuition Rates	GSRP/Head Start Blend	Children with an Individualized Education Program (IEP)	Below 300% of the Federal Poverty Level	301%-400% of the Federal Poverty Level	Above 400% of the Federal Poverty Level
School Day Programming	\$0	\$0	\$0	<b>\$200/year</b> (\$22/month)	<b>\$300/year</b> (\$33/month)

- Sub-recipients will be responsible for collecting tuition.
- Fees collected must be used within the GSRP program during the program year and must be documented and expended in accordance with the guidance provided to each subrecipient during that program year.
- Children enrolled in a GSRP/Head Start Blend must not be charged tuition.
- Straight GSRP children placed in a blended classroom are charged tuition.
- Children with Special Education IEP's must not be charged tuition.

**Great Start Readiness Program (GSRP)  
FY 2024 INCOME ELIGIBILITY GUIDELINES**  
Effective July 1, 2023 - June 30, 2024  
\*\*Pending Legislative Approval\*\*

Household Size	GSRP Income Eligible														
	Federal Poverty Level <sup>1</sup> 1 - 50%			Federal Poverty Level <sup>1</sup> 51 - 100%			Federal Poverty Level <sup>2</sup> 101 - 150%			Federal Poverty Level 151 - 200%			Federal Poverty Level 201 - 250%		
	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM
1	7,290	608	141	14,580	1,215	281	21,870	1,823	421	29,160	2,430	561	36,450	3,038	701
2	9,860	822	190	19,720	1,644	380	29,580	2,465	569	39,440	3,287	759	49,300	4,109	949
3	12,430	1,036	240	24,860	2,072	479	37,290	3,108	718	49,720	4,144	957	62,150	5,180	1,196
4	15,000	1,250	289	30,000	2,500	577	45,000	3,750	866	60,000	5,000	1,154	75,000	6,250	1,443
5	17,570	1,465	338	35,140	2,929	676	52,710	4,393	1,014	70,280	5,857	1,352	87,850	7,321	1,690
6	20,140	1,679	388	40,280	3,357	775	60,420	5,035	1,162	80,560	6,714	1,550	100,700	8,392	1,937
7	22,710	1,893	437	45,420	3,785	874	68,130	5,678	1,311	90,840	7,570	1,747	113,550	9,463	2,184
8	25,280	2,107	487	50,560	4,214	973	75,840	6,320	1,459	101,120	8,427	1,945	126,400	10,534	2,431
For each additional family member add	2,570	214	49	5,140	428	99	7,710	643	149	10,280	857	198	12,850	1,071	248

Household Size	GSRP Income Eligible														
	Federal Poverty Level <sup>1</sup> 251 - 300%			Federal Poverty Level <sup>1</sup> 301 - 350%			Federal Poverty Level <sup>1</sup> 351 - 400%			Federal Poverty Level <sup>1</sup> 401 - 450%			Federal Poverty Level <sup>1</sup> 451 - 500%		
	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM	ANNUAL MAXIMUM	MONTHLY MAXIMUM	WEEKLY MAXIMUM
1	43,740	3,645	842	51,030	4,253	982	58,320	4,860	1,122	65,610	5,468	1,262	72,900	6,075	1,402
2	59,160	4,930	1,138	69,020	5,752	1,328	78,880	6,574	1,517	88,740	7,395	1,707	98,600	8,217	1,897
3	74,580	6,215	1,435	87,010	7,251	1,674	99,440	8,287	1,913	111,870	9,323	2,152	124,300	10,359	2,391
4	90,000	7,500	1,731	105,000	8,750	2,020	120,000	10,000	2,308	135,000	11,250	2,597	150,000	12,500	2,885
5	105,420	8,785	2,028	122,990	10,250	2,366	140,560	11,714	2,704	158,130	13,178	3,041	175,700	14,642	3,379
6	120,840	10,070	2,324	140,980	11,749	2,712	161,120	13,427	3,099	181,260	15,105	3,486	201,400	16,784	3,874
7	136,260	11,355	2,621	158,970	13,248	3,058	181,680	15,140	3,494	204,390	17,033	3,931	227,100	18,925	4,368
8	151,680	12,640	2,917	176,960	14,747	3,404	202,240	16,854	3,890	227,520	18,960	4,376	252,800	21,067	4,862
For each additional family member add	15,420	1,285	297	17,990	1,499	346	20,560	1,714	396	23,130	1,928	445	25,700	2,142	495

1. Families at or below 100% of poverty must be referred to Head Start. Enrollment in GSRP is deferred until the referral process is complete.  
2. Head Start grantees that demonstrate all children at 100% are being served may receive approval to serve up to 35% of their enrolled children from families with incomes up to 130% of the federal poverty level.  
3. Pending Legislative Approval, children up to 300% will be eligible for GSRP.  
4. Up to 15% of children may be enrolled at or above 301%, pending legislative approval. Sliding-fee scale tuition applies.

[FY24 INCOME GUIDELINES](#)

## COPESD Great Start Readiness Program (GSRP) 2023-2024 Guidance on Per-Child Fee Schedules

Public Act (P.A.), Sec. 32d of the Fiscal Year 2024 School Aid bill (SB 173) refined the focus of eligibility for the Great Start Readiness Program (GSRP), establishing that up to **15 percent** of children enrolled throughout the Intermediate School District (ISD) region **may be from families above 300% of the federal poverty level (FPL)** with extreme risk for low educational achievement as determined by number or severity of GSRP risk factors. These families must be charged tuition calculated on a sliding scale, based on family income.

Sec. 32 d(13) An intermediate district or consortium of intermediate districts receiving funds under this section shall establish a sliding scale of tuition rates based upon household income for children participating in an eligible great start readiness program who live with families with a household income that is more than 300% of the federal poverty level to be used by all of its providers, as approved by the department. A grant recipient shall charge tuition according to that sliding scale of tuition rates on a uniform basis for any child who does not meet the income eligibility requirements under this section.

GSRP slots filled by over-income families are compensated at \$9608 per School-Day slot. In other words, the sliding scale fee is in addition to the funded slot amount provided by state school aid funds administered by the Michigan Department of Education (MDE). The GSRP Implementation Manual and the Participant Eligibility and Prioritization Flowchart must be used when determining family income and documenting risk factors. The family contribution is the amount, based on a percentage of the family's gross annual income, determined by the COPESD to be a reasonable amount a family should pay toward the cost of GSRP. The pre-calculated fee is a per-child fee, not a per-family fee. Tuition income and related expenditures will not be reported to MDE, but must be available for review upon request.

***The following policies must be adhered to:***

A. Families whose income falls at or below 300% of the Federal Poverty Level (FPL) pay no tuition for GSRP.

B. School-Day GSRP shall charge tuition to enrolled families over 300% of the Federal Poverty Level (FPL) and shall charge the GSRP fee only for the portion of the day supported by GSRP. Subrecipients will be responsible for charging and collecting tuition payments.

C. Families paying the full year tuition rate by October first of the current program year will receive a 10% discount off the total yearly tuition fee. Should a child be withdrawn early from the program, a refund of a prorated amount will be reimbursed to the individual that had originally made the payment. The amount will be prorated based on the amount of time the child was enrolled in the program.

***D. Tuition fees from families must be expended within the fiscal year that they were collected.***

E. Tuition fees must be used to support the GSRP, as defined in the Budget Section of the GSRP Implementation Manual.

F. All Head Start and GSRP policies and regulations are applied to the GSRP/Head Start blended slots, with the highest standard from either program adhered to. A Head Start program must not prescribe any fee schedule or otherwise provide for the charging of any fees for participation in the program (HSPS 1305.9). Therefore, children enrolled into the GSRP/Head Start Blend must not be charged tuition.

G. In order to comply with Individuals with Disabilities Education Act (IDEA) requirements for free appropriate public education (FAPE) and to comply with state law requiring special education services to start at birth, GSRP eligible children from over-income families who are enrolled and who also have an Individual Education Program (IEP) must not be charged tuition. Additionally, any child who qualifies under the McKinney-Vento Act may not be charged tuition.

H. Parents who pay tuition may not incur expenses for other portions of the program, such as meals or transportation.

I. The number and severity of factors and local prioritization of factors contributing to educational risk must be incorporated into enrollment practices for over-income families. The GSRP Implementation Manual and the Participant Eligibility and Prioritization Flowchart must be used when determining family income and documenting risk factors. Documentation of the risk factors must be kept in each child's file.

J. Late payment fees are permitted only to recoup collection costs.

K. Income and tuition fees are calculated at the time of enrollment. During the academic year, if the family situation changes, families may request a re-calculation of income to determine a lower tuition.

L. Tuition rates will not be adjusted due to child absences unless there are extenuating circumstances, in which case the staff will evaluate the situation and with the approval of the COP Early Childhood Specialist, rates may be adjusted.

M. ***Exclusion of children from the program for non-payment is not permitted.*** Districts will be required to document and provide evidence of their tuition collection efforts (where applicable) in the event they are ultimately not able to collect the tuition due.

*The following policies and procedures will be in place for the 2023-2024 school year for the COPESD Great Start Readiness Program (GSRP) Sub-recipient providers:*

A. All sub-recipients will be provided with an updated copy of the tuition policies, procedures, and scale annually. The Sliding Fee Tuition Scale should be included in recruitment materials sub-recipients are using to recruit new families. The policy will be reviewed by the GSRP Advisory committee as needed. Any changes, other than FPL levels, are reviewed and approved by both the Advisory Committee and the Great Start Collaborative.

**B. Parents will be notified, in writing, of the sliding fee scale tuition policy upon enrollment into the program and a copy provided to the ECC. See attached sample.**

C. Parents will be notified of any changes to the tuition policy a minimum of 30 days prior to the change. Sub-recipients are not to make changes to the tuition policy without the approval of the COPESD.

D. Tuition fees collected by the sub-recipients will be documented and a receipt will be given to the parent at the time of payment.

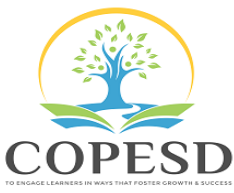
E. Sub-recipients will retain all fees collected for use within the GSRP program.

F. All fees collected must be used within the 2023-2024 school year and may only be spent on GSRP related costs. This may include, but is not limited to purchases related to program quality or child development goals or professional development. Expenditures must be reported to the COPESD quarterly along with detailed receipts in conjunction with their funding requests.

**G. On a quarterly basis, the following information must be provided to the COPESD related to the tuition fees collected:**

- Detail General Ledger from the financial software system of revenues collected. For Local School Districts, the State of Michigan Accounting Manual requires the Revenue Major Class Code of 131.

*These materials were developed under a grant awarded by the Michigan Department of Education (MDE)*



- A log of fees collected during the quarter and copy of receipt provided to the payer (a log sheet and receipt book can be provided to sub-recipient's if requested)
- Detail General Leger of expenditures (related to the tuition fees) showing dates of disbursement, check numbers, check amounts, and description of disbursement.
- Copies of invoices and/or other documentation of expenditures.

H. Failure to provide evidence of the billing, collection, and payment process may result in a loss of GSRP funding.

I. Parents with questions should begin at the sub-recipient level with the classroom teaching staff. If the question cannot be answered, the parents can refer to the grievance policy stated in the Parent Handbook.

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Date:

Dear Prospective Great Start Readiness Preschool Parent/Guardian,

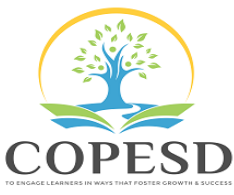
Thank you for enrolling in a Cheboygan- Otsego- Presque Isle County Great Start Readiness Program (GSRP). Based on current legislative requirements, your child qualifies based on the over-income guidelines for GSRP. Families falling into this category are required to pay between \$200 - \$300 for the year. Your income level is verified by the GSRP staff at the time of enrollment. Your district or agency will collect the fee. If you pay the fee in a single payment, you will receive a 10% discount. If your income situation changes after the application is submitted or changes at any point during the school year, please contact the program director to update your application and discuss possible changes in the over-income fee.

Programming Option	Amount Due (301%- 400%)	Amount Due (above 400%)
Full Day Program	\$200	\$300

Sincerely,  
Karyn Rauch-Smock, Early Childhood Contact  
Cheboygan-Otsego -Presque Isle Educational Service District  
231-238-9394, ext. 1211  
Rauchsmock@opesd.org

Program Name: \_\_\_\_\_

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Parent Acknowledgement

I acknowledge that I am responsible for paying \$\_\_\_\_\_ for tuition. Payments will be made directly to the district or agency where my child will attend the Great Start Readiness Program (GSRP).

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Parent/Guardian Signature

Date

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*For program staff only (sign and date when received and keep in the child's file):*

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District/Agency Staff Signature

Date