

## **New Teacher Professional Development \*New for EOY 2012\***

### **Field 24: New Teacher Professional Development Submission: June 30**

**Programming edits:** If the district did not provide professional development, report zeros. For any professional development category (two required, one reserved category) that you did not submit with the number of days for new teachers, report zeros or a fatal error will be reported. Leave reserved category three blank (bulk upload only). This field must be reported for assignment codes "000AX" through "00598" (except "00200" through "00413") and "60300" and "60400" that are reported with a code "97" or "98" in Field 25: Employment Status or a fatal error will be reported. You may leave this field blank for all other assignment codes "60100" through "99900" (except "60300" and "60400").

**Definition:** Indicate the number of days by type(s) of professional development provided to new teachers (those within their first three years of employment in classroom teaching) during the school year (July 1 to June 30). This field is used to determine in what professional development novice teachers have engaged that was district supported as specified within Section 380.1526 of the Michigan Compiled Laws (MCL). This field will collect the number of days of professional development provided by the district for assignment codes "000AX" through "00598" (except "00200" through "00413"), and "60300" and "60400" that are reported with a code "97" or "98" in Field 25: Employment Status.

97 The employee is a new teacher (first three years of employment in classroom teaching); however, the employee has been a staff member of the district previous to becoming a certified teacher. For example, a district may have an employee who has worked as a paraprofessional/aide for five years while completing a teacher preparation program. This employee is required to complete professional development requirements under Section 380.1526.

98 The employee is a new teacher (first three years of employment in classroom teaching) and is required to complete professional development requirements under MCL Section 380.1526.

Report the number of days of professional development in the following categories:

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#### 1. Classroom Management ("NN.NN")

- Engaging students
- Norms for social interaction
- Student, parent and community communications
- Peer coaching

#### 2. Instructional Delivery (Strategies) ("NN.NN")

- Growth/assessment strategies
- Best practices
- Differentiating instruction
- Remediation and/or extension
- Designing effective lessons

#### 3. Reserved ("XXXXXXXXXXXXXXXXXXXX") Must be left blank (Bulk Upload only).

"X" denotes blank space

The lists provided for each category are not intended to be all inclusive, but rather to serve as examples. If the number of professional development days provided is less than 1.0, enter the appropriate number in the hundredth place value. For example: If one and three-quarter days were provided in the Classroom Management category and zero days for Instructional Delivery, enter 01.75 and 00.00 respectively in the online submission. For the bulk upload file the user would enter "01.7500.00XXXXXXXXXXXXXXXXXXXX" ("X" denotes blank space).

If the number of professional development days provided were 5 for Classroom Management and 3 for Instructional Delivery, the user would report "05.0003.00XXXXXXXXXXXXXXXXXXXX" ("X" denotes blank space) for Bulk Upload File.

Professional development should include ongoing, structured and documented professional learning opportunities in classroom management and instructional delivery (strategies), but may also include other learning opportunities such as: curriculum development, action research, online learning, technology training, reflective practice and mentoring and induction.

For information regarding the submission of professional development data and/or MCL Section 1526, contact Donna L. Hamilton, 517-241-4546, (hamiltond3@michigan.gov). Further professional development information can be found at <http://www.michigan.gov/mde>, under the Office of Professional Preparation Services section.